

Friends of Dimond Library Minutes

November 12, 2016

In attendance: Suzanne Knott, Tom Rose, Helen Krayenhoff, Sarah Hodgson, Sandy Venning, Robin Goodfellow, Karen Marie Schroeder, Daphne Parson, Margaret Bray, Sara Dubois, Sue Yascolt, Rebekah Eppley, Sara Dubois, Gen Katz, Darshan Anant and Karen Long.

Thanks for Dimond Branch Friends and others for all the great support you provide in the garden, sorting our donation books, and supporting our programs!

Thanks to all of the volunteers for the OPL table at Oaktobefest: Robin Goodfellow, Darshan Anant, Madeline Briar, Steve Perrier and Suzanne Knott.

Thanks to Karen Marie Schroeder for her work as treasurer organizing our funds and baking treats for meetings.

Thanks to the CFC Lightbulb recycling volunteers: Sharon Lawless, Darshan Anant, Dick Kolbert and Steve Perrier.

Thanks to Sandy Venning and the League of Women Voters for training the teens for the Voter Registration Drive.

Thanks to Karen Long for maintaining the garden.

Thanks to Hayward Blake for stump removals in the library garden.

Thanks to Daphne Parson for her daily work in keeping the front of the library clean.

Thanks as always to David Weaver for managing the Friends' book sale.

Budget and Hiring Updates:

We are hiring another Library Assistant (3/4 time), probably by the end of November.

Remodel Updates: Sarah Hodgson and Rebekah Eppley, our returning branch manager and our current acting branch manager, reported that the library remodeling project is now scheduled to start at the beginning of January 2017 after more than a year of delays. Library staff plan to close the library during the last week of December to store and organize materials. The remodeling project is now anticipated to take between 4-5 months during which time the library will be closed. Library staff plan to inform users and the community of the upcoming closure in December and post the plans in the front display case. The remodeling project is now estimated to cost about \$850,000 of private funds/donations (not city money).

Furniture Fundraising plans: Sara Dubois, the volunteer coordinator and grant writer for OPL, will coordinate the furniture fundraising efforts. Library staff after lengthy research has chosen new furniture for the library with an estimated cost of \$200,000. Sara and Winifred Walters from OPL have written grant requests to local foundations asking for support for about \$150,000. Sara would like to raise \$50,000 in support from the local community. She plans to use online fundraising as the primary tool. Since the commercial fundraising sites charge about 10% per transaction, she has decided to use Friends of Oakland Public Library (FOPL), the city-wide 501©3 organization to process the donations for free. The Friends of Dimond Library website: www.friendsofdimondlibrary.org will be the initial donation receiver with a large button on the site to link donations to the FOPL website. Sara has a volunteer tech person who will do the web connections. She also requested a 2nd meeting on Friday, November 17 @ 10:00 at Dimond Library for volunteers to discuss/plan outreach efforts for the fundraising. Her plan is to have volunteers pass out flyers and information at library events, community events, local businesses and local list.serves.

Calendar: Upcoming Closures

Library will be closed Thursday, November 24th and Friday, November 25th for Thanksgiving. December dates are still being negotiated but the library will probably be closed December 23rd-26th and January 31st-January 2nd.

Library Programs (November) See calendar

Teen Advisory Board Report: No report was given as teen librarian was ill and teen board meeting was postponed.

Dimond Friends Updates:

Discussion of camera for front of library and possible additional security lighting for the front and rear of the library. Rebekah Eppley and Sarah Hodgson reported that any video for the front on the library would need to be compatible with city surveillance cameras and might be of limited use due to poor lighting and the angles of the library entrance. They were interested in increased lighting for the front and rear of the library and will consult with library administration. Sarah also requested members use SeeClickFix to highlight needed repairs to the front of the library.

October Branch Friends' network meeting: Karen Marie Schroeder attended the meeting and shared. FOPL would like more news from Dimond Library including pictures. Rentable Hotspots are available at 2 branches and are very popular. A tech person offered to help branch groups with web or tech questions. Karen Marie was impressed with the variety of programs offered by Dimond as well as other branches.

December 4 OPL Advocates holiday mixer @ AAMLO from 1-3. Karen announced this program and offered to send the invitation to anyone who is interested.

Music lending library (sheet music/instruments)—Robin Goodfellow earlier in the year had offered to donate musical instruments and sheet music to Dimond Library. Robin explained that she has 200-300 musical instruments of various types plus large quantities of sheet music that she would like to share with the community. Group suggested that she contact the MUSE program of the Oakland Symphony which sponsors music programs in the public schools. Rebekah said that Dimond Library could take a limited quantity of beginning sheet music after the remodeling.

Price for books on Friends' book sale after remodeling: group decided to raise the price of books to 25 cents for paperback and 50 cents for hard back after the library reopens. There will also be less shelving space for the book sale and probably reduced income for the group.

Holiday celebration @ library in December??: group decided against a holiday family celebration at the library this December since library staff is stressed with the upcoming remodeling closure.

Volunteers needed: people volunteered to help with the following.

- Garden project: clean-up of emergency exit, bush pruning, ivy removal
- Furniture Fundraising campaign
- Weekly clean-up of front of library during modernization/library closure

Financial Report by Karen Marie Schroeder: Current balance: \$21,413 (separate report)

Current expenditures (pending)

\$30 Lock box for Friends book sale money

\$200 for story time materials (puppets and scarves) and refresh of post-storytime playtime toys

\$75 (protective transit bags for video game consoles)

\$100 Grecian Goeke ESL Workshop

\$200 Books for Senior Book Group at WoodPark Agesong

Total: \$205

New Funding Requests:

\$600 opening party (after remodel)

\$2500 donation for new library furniture (More may be donated later if needed)

(Helen Krayenhof donated \$20 of plants for library garden)

Total requested: \$3100

Next quarterly meeting date: Probably in March in someone's home or another branch library. Site to be determined.